



Send submissions to:
 PCGS of Charleston
 Sweetgrass Business Office
 1100 Legends Club Dr, #711
 Mt Pleasant, SC 29466



Name		Submission No. (PCGS Only)	
Address			
City		State	Zipcode
Email Address			Phone No.

Item	Item Type	Main Subject/Item Description	No. of Signatures	Declared Value
EXAMPLE	BASEBALL	MICKEY MANTLE	1	\$500
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

XL Shipping & Handling Fee - If your item is an award, basketball, bat, boxing glove, football, full size helmet, golf club, hockey stick, photo (16x20 & over), shoe or soccer ball, you will need to add \$11 to your Total Submission Value. If your item is larger than 10" in length but is not listed above, please contact us at (843) 352-7445 as additional shipping charges may apply.

Authentication Fee Schedule			US Return Postage and Handling Fee			
Declared Value	Service Fee	Select One	Declared Value	Standard	2nd Day Air	Select One
0 - \$49	\$25	<input type="checkbox"/>	\$0 - \$499.99	\$18	\$37	<input type="checkbox"/>
50 - \$249	\$45	<input type="checkbox"/>	\$500 - \$999	\$22	\$41	<input type="checkbox"/>
250 - \$499	\$75	<input type="checkbox"/>	\$1000 - \$1,999	\$31	\$48	<input type="checkbox"/>
500 - \$999	\$100	<input type="checkbox"/>	\$2,000 - \$2,999	\$39	\$56	<input type="checkbox"/>
\$1,000 +	\$125	<input type="checkbox"/>	\$3,000 - \$4,999	\$69	\$71	<input type="checkbox"/>
Declared value is the value you would expect to receive for your item if deemed authentic.			\$5,000 - \$9,999	\$79	\$86	<input type="checkbox"/>
			\$10,000 +	CALL	CALL	<input type="checkbox"/>

Total Submission Value = Service Fee + US Return Postage & Handling Fee + \$11 XL Shipping & Handling Fee (If applicable)

***Authorized Signature**

Date

**Please be sure to include a check for the "Total Submission Value" and the original signed copy of this form with your submission. Make checks payable to Port City Gold & Silver. PCGS reserves the right to correct your submission form if the declared value is significantly undervalued. For shipments to Canada and Overseas, please call us for shipping prices.*

PCGS of Charleston Authentication Submission Terms and Conditions

By signing the submission form, Customer acknowledges that they have read the PCGS Terms and Conditions (the "Agreement") set forth below and agrees to abide by this Agreement, and further agrees that PCGS is entitled to rely upon and benefit from this Agreement.

1. PCGS will endeavor to certify submissions within a reasonable time frame. However, PCGS will have no liability whatsoever to the customer for damages (including incidental or consequential damages) allegedly due to PCGS's failure to certify any submission within any time frame.
2. PCGS may not certify items consisting of A: autographs that are damaged and/or illegible or, B: autographed items exceeding PCGS's weight restrictions.
3. Fees paid to PCGS are NON-REFUNDABLE once the autographed item begins the authentication process.
4. Certification and authentication involves an individual judgment that is subjective and requires the exercise of professional opinion, which can change from time to time. Therefore, PCGS makes no warranty or representation and shall have no liability whatsoever to the customer for the opinion rendered by PCGS to any submission.
5. PCGS will exercise reasonable care in handling submissions for authentication. However, if PCGS determines the Customer's submission was lost or damaged while in PCGS's possession, Customer will be compensated based upon the fair market value of the submission as determined by PCGS standard procedures which may include filing a claim with our insurance carrier. The declared value you stated on the front of this form is for estimating the insurance coverage only, and the fair market value of the submission may be less than your declared value. IN NO EVENT SHALL THE TOTAL LIABILITY EXCEED THE DECLARED VALUE OF THE ITEM.
6. Customer must inspect all submitted items immediately upon receipt from PCGS and report any damage or discrepancy to PCGS within three (3) days of receipt. Customer must also inspect all submissions immediately upon receipt for mechanical errors pertaining to the description of the submission. Mechanical errors include, but are not limited to, such errors as incorrect date or designation. Customer agrees to return any incorrectly described item to PCGS upon request at any time and agrees to indemnify and hold harmless PCGS and its affiliates against all losses and/or claims (including attorney's fees) caused by the circulation or sale of a mismarked or inappropriate item or any unauthorized use of a PCGS certificate or label.
7. PCGS shall have no liability whatsoever to the customer for any loss or damage of any submitted item occurring while the item is not in the custody or control of PCGS.
8. Occasionally, our experts cannot express an opinion on an item. Such items will be designated, as "Inconclusive" and a credit voucher will be issued in the full amount of the authentication fee. This voucher can be used towards future submissions.
9. It is absolutely essential that submissions sent to PCGS be packaged and shipped in strict accordance with the requirements. PCGS shall have no liability whatsoever for any damage to any submission shipped or delivered to PCGS in a manner that does not strictly conform to our written specifications, such as during transit to and from PCGS.
10. Except as expressly specified set forth herein, PCGS disclaims any and all warranties, express or implied, (including the warranty of merchantability and the warranty of fitness for a particular purpose) regarding our service.
11. Notwithstanding anything to the contrary contained herein, THE MAXIMUM AGGREGATE LIABILITY THAT PCGS SHALL HAVE TO CUSTOMER, OR ANY THIRD PARTY FOR WHOM THE CUSTOMER MAY BE ACTING, ARISING FROM ANY CAUSE, ACT, OMISSION OR OTHER CIRCUMSTANCE, SHALL IN NO EVENT EXCEED THE AUTHENTICATION FEE OR LESS ACTUALLY PAID BY CUSTOMER FOR THE SERVICES RENDERED BY PCGS WITH RESPECT TO THE ITEMS SUBMITTED FOR AUTHENTICATION HEREUNDER. IN NO EVENT SHALL PCGS OR ANY OF ITS AFFILIATES, OR ANY OF ITS OR THEIR RESPECTIVE EMPLOYEES, OFFICERS, DIRECTORS OR AGENTS, BE LIABLE TO CUSTOMER OR ANY OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
12. In the ordinary course of its operations, PCGS (i) compiles data regarding each item submitted for authentication, including, but not limited to, data relating to the identity, production, condition and grade of the item (the "Data"); and (ii) may take, or have taken, one or more digital or other types of photographs, images or reproductions of each such item (collectively, the "Images"). In consideration for the authentication services being provided by PCGS, Customer, on behalf of itself and any third party for whom Customer may be acting, hereby authorizes PCGS (i) to compile and maintain such Data with respect to each item submitted hereunder for authentication; and (ii) to take, or cause to be taken, one or more Images of each such item, and further agrees that PCGS will be the owner of such Data and all such Images and that PCGS may use and exploit such Data and the Images for commercial and any other purposes, as PCGS in its sole discretion deems appropriate, including, but not limited to, the publication and republication or reproduction in or on any media, of such Data and Images. Without limiting the generality of the foregoing, Customer, on behalf of itself and any third party for whom Customer may be acting with respect to this agreement, unconditionally and irrevocably transfers, conveys and assigns to PCGS any and all current and any hereafter acquired rights, title and interests (including, without limitation, rights in copyright, patent, trade secret and trademark) that Customer or any such third party may have in or to the Data and the Images (on whatever media or in whatever form such Images may be reproduced or published).
13. Payment for all PCGS services is due upon submission except as otherwise expressly agreed by PCGS in writing. Customer agrees that PCGS may charge Customer interest at the highest rate permitted by law on any unpaid balance, and that PCGS shall have a security interest on any property of Customer's in the possession of PCGS or any affiliate thereof to secure Customer's payment obligation hereunder.
14. It is our firm policy for customers not to contact our office for results. Please await your return shipment which will include our written results regardless of outcome — ABSOLUTELY no authentication results will be given over the phone, fax or by email.
15. If any items are being submitted for a third party, Customer represents and warrants that such third party has agreed and accepted this Agreement and has signed a duplicate copy hereof where indicated. Customer agrees to provide that third party-signed copy to PCGS at any time upon its request.
16. This Agreement is delivered and accepted in the State of South Carolina and it is the intention of the parties that it be governed by and construed in accordance with the substantive laws of that State, without regard to conflicts of laws principles. The parties hereby consent to personal jurisdiction of the courts of the State of South Carolina with respect to any legal action to enforce the terms and conditions of this Agreement or otherwise arising under or with respect to this Agreement, and agree that the Superior Court of South Carolina, County of

Charleston, or, if applicable, federal District Court sitting in the County of Charleston, State of South Carolina, shall be the sole venue, and the State of South Carolina shall be the sole forum, for the bringing of such action. Each of Customer and PCGS agrees that the prevailing party shall be entitled to an award of its reasonable attorney's fees, costs and expenses.

17. The terms and provisions in this Agreement and the Customer Agreement, if applicable, constitute the entire agreement of PCGS and Customer (and any third party for whom Customer may be acting) regarding, and supersede all prior agreements and understandings (written or oral) between or among such parties relating to, the subject matter hereof.

If it is determined that there are any inconsistencies between this Agreement and the Customer Agreement, then this Agreement shall control. If any term or provision of this Agreement is determined, by a final and non-appealable ruling or order of a court of competent jurisdiction, to be invalid or unenforceable under applicable law, such invalidity or unenforceability shall not affect the validity or enforceability of any of the other of the terms or provisions of this agreement. Each party shall execute and deliver such additional documents and instruments as any other party may request to better evidence or effectuate the agreements contained herein and further agree that PCGS is entitled to rely upon and benefit from those terms and procedures.